

TOWN OF MILTON
Meeting Minutes of the Board of Health
Tuesday, February 23, 2015
Milton Town Office Building, Baker Conference Room

Attending: Roxanne, Musto, RN-C, MS, ANP, Chairman
Anne T. Fidler, Sc. D., Secretary
Laura T. Richards, Esq., Member
Anthony Compagnone, M.D., Medical Advisor
Caroline A. Kinsella, BSN, RN, Health Director and Public Health Nurse
Jean M. Peterson, Senior Administrative Assistant

1. Citizen Speak:

There were no citizens present to address the Board.

2. Administrative Items:

Chairman Musto signed bills for payment. Ms. Musto stated that outstanding Minutes will be reviewed at the next Board of Health Meeting.

3. 395 Hillside Street:

Health Director Kinsella began by providing the Board with information relative to a septic system upgrade to 395 Hillside Street. Marion McEttrick, attorney for the owner of the property, addressed the Board following Ms. Kinsella's introduction. She informed the Board that the property is known as the *George Russell House* and is located in the Scott's Woods Historical District. She stated that the owner, who does not reside at the property, is in the process of an historic renovation. He plans to build a guest suite (bedroom and bath) for occasional use by visiting family members. Ms. McEttrick was joined by Jeff Keene, the engineer for the project, who provided additional details of the design. He asked for the Board's approval of the septic system upgrade. A motion was made to approve the upgrade contingent upon yearly inspections. The Board voted all in favor.

4. Septic Consultant:

Health Director Kinsella informed the Board that she received approval from the Milton Professional Management Union for a septic consultant. She explained the importance of having a Health Agent on staff who is knowledgeable in septic systems. Member Fidler asked about a "regionalized approach" to acquiring a septic professional for the Health Department. Ms. Kinsella stated that she had been in contact with a septic professional who works for the Town of Norwell and provides additional assistance in other towns. After discussing particulars such as salary, benefits and hours, the Board agreed that a retiree experienced in septic systems would be a desirable candidate for the job.

5. FY 2016 Budget:

Health Director Kinsella stated that she addressed the Warrant Committee. She reviewed the narrative with the Board as to how she presented the Health Department's budget. She informed the Board that she asked the Warrant Committee to increase the Department's general expenses from \$2,000 to \$3,000. She stated that the Warrant Committee did not want to fund a new copy machine. She also addressed the Health Department's Revolving Fund and stated that the Warrant Committee Chairman, Ted Hays, would like to increase the Revolving Fund from \$10,000 to \$20,000. The Board disagreed stating that \$20,000 is too high. Chairman Musto stated that changes to the Revolving Fund require approval from Town Meeting. Ms. Kinsella presented different scenarios relative to increasing the Revolving Fund. The Board concluded that increasing the Revolving Fund to \$15,000 would be appropriate.

6. Blue Hills Community Health Alliance (CHNA) Multi-Year Grant:

Health Director Kinsella informed the Board that the Letter of Intent regarding the CHNA Multi –Year Grant was accepted. She also informed the Board that Laurie Stillman, a Milton resident who has worked in public health for many years, is writing and administering the Grant and that Ms. Stillman would like to incorporate mental health needs into the Grant. Ms. Stillman expressed her hope for high attendance at the Milton Substance Abuse Prevention Coalition Meeting on March 4th at which time a Mission Statement will be discussed and approved.

7. Old Business:

- Health Director Kinsella updated the Board relative to the successful National Drug Fact Week event which was held at Pierce Middle School on February 5th. The event was coordinated by Health Teacher Erica Dunton. “Milton Goes Red” bracelets were distributed to the students to wear as a symbol of drug awareness. *SADD (Students Against Destructive Decisions)* from Milton High School attended the event with their faculty advisor. They engaged students in trivia games and prizes were awarded. Also in attendance were Vicki McCarthy, Youth Counselor Emeritus and the Health Department staff.
- The Health Director addressed the Selectmen relative to mosquito spraying and informed the Board that the Selectmen approved a \$78,000 budget for aerial spraying from trucks for the upcoming season.
- The Health Director informed the Board that “25 The Ledgeway” was sold. Ms. Kinsella had requested “as built”, but has not received an official copy.
- The Health Director asked the Board if they would like to meet with Lisa Kaufman, Emergency Preparedness Consultant, relative to emergency preparedness jobs in the event of an emergency. The Board agreed that they would like to meet with Ms. Kaufman.
- The Health Director informed the Board that there are two applicants for the Health Agent position thus far, however, neither applicant has experience with soil evaluation.
- Ms. Kinsella informed the Board that 1150 Canton Ave. has received 2 out of 3 estimates for connecting to sewer. She reported that the homeowner considers the estimates to be costly.

8. New Business:

- Job applicants for the position of Health Agent – awaiting applications
- Grants – new and present

9. Next Meeting Date:

The next meeting date is scheduled for March 23, 2015 at 7 p.m.

10. Adjournment:

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Anne T. Fidler
Secretary